



United Nations

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Framework Convention on  
Climate Change

## **INFORMATION FOR PARTICIPANTS**

### **Thirty-Sixth Meeting of the Least Developed Countries Expert Group (LEG)**

**27–30 August 2019  
Nairobi, Kenya**

**and**

### **LEG training workshop on National Adaptation Plans**

**1–6 September 2019  
Nairobi, Kenya**

## 1. VENUE OF THE EVENTS

The thirty-sixth meeting of the LEG will take place from 27 to 30 August 2019. The LEG training workshop on National Adaptation Plans (NAPs) will take place from 2 to 6 September 2019. Both meetings will take place at Sankara Hotel, Westlands, Nairobi, Kenya.

The full contact details of Sankara Hotel are as follows:

**Sankara Nairobi, Autograph Collection**

05 Woodvale Grove, Westlands

Nairobi, 00606 Kenya

Telefon: +254 20 4208000

Email: [stay@sankara.com](mailto:stay@sankara.com)

Web: <https://sankara.com>

## 2. NOTE FROM THE SECRETARIAT

### Registration

*LEG 36 meeting:*

- LEG members: Tuesday, 27 August 2019 at 8.30
- Representatives of invited organizations: Thursday, 29 August at 8.30 am

*NAP workshop:*

- Resource persons plus 1 of 3\* country participants: Sunday, 1 September at 08:30 am
- All participants: Monday, 2 September at 08.30 am

\* Each country has been requested to nominate three participants: one from the NAP coordinating institution; one from the GCF NDA office; and one more participant with a good knowledge of the country's development context. Only one of the 3 participants is to attend the Sunday meeting.

### Information for funded participants

Funded participants are kindly requested to bring their passports and boarding passes with them on the first day of the meeting in order to facilitate DSA payment.

Travel for eligible funded participants to and from Kenya will be arranged at the lowest cost and most direct economy fare. The UNFCCC secretariat will not be responsible for costs associated with any changes that the funded participants may wish to make to their tickets, for example: upgrading, re-routing or stopovers.

### Insurance

Participants are strongly advised to obtain international travel and medical insurance to cover the period of their departure for the event until the time of their return to their home country. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical accidents and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation at the workshop.

### **3. REQUIREMENTS FOR ENTRY INTO Kenya**

#### **Passport**

Participants are required to hold a signed passport, valid for at least six months from date of arrival.

#### **Visa**

It is the participant's own responsibility to obtain a visa for the Republic of Kenya, and there are no special visa arrangements for the meetings. Participants who need a visa should obtain one as early as possible from the Kenyan Embassy/High Commission in the participants' country of residence or in the region.

It is also possible to apply for a visa online for most countries via this link: <http://evisa.go.ke>. Under certain circumstances for selected countries, it is still possible to obtain visas upon arrival at the Jomo Kenyatta International Airport in Nairobi. The fee is USD 50 for single entry. This information should be confirmed on the website of the Government of Kenya.

The information provided here acts only as guidance. For more information on visa requirements to Kenya, please visit: <http://evisa.go.ke/eligibility.html>.

### **4. TRANSPORTATION**

#### **From the airport to the hotels**

Some hotels provide courtesy shuttle services to and from Jomo Kenyatta International airport. You may wish to inform your hotel about any transportation needs prior to your arrival. You may also use Uber or reputable taxi companies. Please note that traffic can become very heavy depending on the time of day. City rush hours are 07:00–09:00 and 16:00–19:00.

### **5. ACCOMMODATION**

Participants must make their own hotel arrangements.

### **6. FURTHER INFORMATION**

#### **Health requirements**

Yellow Fever: A yellow fever vaccination certificate is required if you are arriving in the Republic of Kenya from a country with risk of yellow fever transmission. Advice on all vaccinations recommended for visitors can be obtained from the Kenyan Embassy/High Commission or on the visa website indicated above. Information is also available on the WHO website available under: <http://www.who.int/ith/en/>.

Participants arriving from countries listed below are required to possess a valid vaccination certificate for yellow fever: Angola, Argentina, Benin, Plurinational State of Bolivia, Brazil, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Columbia, Congo, Cote d'Ivoire, Democratic Republic of the Congo, Ecuador, Equatorial Guinea, Ethiopia, Gabon, the Gambia, Ghana, Guinea, Guinea-Bissau, Guyana, Liberia, Mali, Mauritania, the Niger, Nigeria, Panama, Paraguay, Peru, Rwanda, Senegal, Sierra Leone, the Sudan, Suriname, United Republic of Tanzania, Togo, Trinidad and Tobago, Uganda, and Bolivarian Republic of Venezuela.

**Malaria:** Malaria is not generally found in Nairobi but is present in other areas including the coast. Clothing like long trousers and long sleeves that may protect the arms and legs from mosquito bites and use of repellents and bed nets is advised.

Food and waterborne diseases including diarrhea are present. Drinking water directly from the taps is not advisable. Drink only bottled water with unbroken seals. Avoid raw food other than peeled fruits and vegetables and wash hands frequently with soap and water.

**Hepatitis A:** Recommended for most travelers, including those with "standard" itineraries and accommodations.

**Hepatitis B:** Recommended for most travelers; recommended for those who might be exposed to blood or other body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).

**Typhoid:** Recommended for most travelers, especially those who are staying with friends or relatives; visiting smaller cities, villages, or rural areas where exposure might occur through food or water; or prone to "adventurous eating".

## Language

The official language is English and the national language is Kiswahili. Please note that the meetings will be held in English.

## Geography

Kenya, officially known as the Republic of Kenya, is on the east coast of Africa, and lies on the equator bordered by Tanzania to the South, Uganda to the West, South Sudan to the North-West, Ethiopia to the North and Somalia to the North-East.

The capital, Nairobi, is a regional commercial hub with a population of about 4.5 million. Other major cities include Mombasa, which is the main seaport of the Indian Ocean, and Kisumu on Lake Victoria.



## **Climate**

Kenya enjoys a tropical climate. August and September are among the pleasant months for travelers to Nairobi with average temperatures between 23–26°C/73–79°F during the day and 11°C/52°F during the night. It is warmer in the coastal areas.

## **Electricity voltage**

The standard voltage is 240 V and the standard frequency is 50 Hz.

The power plugs and sockets are of type G as on the picture below.



## **Banking**

The official currency of the Republic of Kenya is Kenya Shilling (KES). The current exchange rates of various currency subject to change are approximately:

**1 US Dollar=KES 103**

**1 EUR=KES 115**

For more information on exchange rates, visit this link:

<https://www.centralbank.go.ke/rates/forex-exchange-rates/> . Foreign currency can be changed at the Jomo Kenyatta Airport (JKIA), banks and foreign currency exchange bureaus.

Banks are open Monday-Friday from 09.00 to 16.00 with some opening from 09.00 to 12.00 on Saturdays. ATMs are available at the airport, in shopping malls and stores at petrol stations.

Some ATM machines can be used to retire money with Foreign cards.

American Express, Mastercard and Visa are accepted in the Banks and at the major Hotels.

## **Time Zone**

Kenya is GMT +3.

## **Telephone services**

The international dialing code of Kenya is + 254

## **Emergency Phone Numbers**

County Fire Emergency Numbers: 0202344599/0202222181

24hrs Ambulance Services - St John Ambulance Kenya: 0202210000/2241000, 0721225285

Police: 999, 112

## **Dress code**

Participants may dress casually during the meetings.

## **7. MEETING CONTACTS**

For further questions regarding the meetings, please contact the following persons from the UNFCCC secretariat:

**i) Mr. Motsomi Maletjane**

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UNFCCC Secretariat  
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**ii) Ms. Seraphine Muragijemariya**

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**We wish you a successful meeting and a pleasant stay in Nairobi.**